# Magic Valley Airport Advisory Board
# Agenda

Tuesday, October 3, 2023, 11:00 AM

Joslin Room
492 Airport Loop
Twin Falls, ID 83301

**Members:** Tom Frank, Dan Olmstead, Jim O'Donnell, Steve Irwin, Taylor Morgan, J.P. O'Donnell
Council Liaison : Nikki Boyd County Liaison: Brent Reinke

1) **PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474
2) Confirmation of Quorum/Call Meeting to Order
   a) **INFORMATIONAL:** Recognize and Welcome Incoming Chairman, Jim O'Donnell
   b) **PRESENTATION:** Presentation of a Plaque to Steve Irwin in Appreciation of his Service on the Airport Advisory Board.
   c) **INFORMATIONAL:** Welcome Incoming Airport Board Member, Scott Martin
3) Consideration of Amendments to the Agenda
4) Approval of Minutes
   a) **ACTION ITEM:** Consideration to approve the meeting minutes of September 5, 2023.
5) General Public Input
6) Status
   a) **INFORMATIONAL:** Air Service Update
      By: Bill Carberry, Airport Manager
   b) **INFORMATIONAL:** FAA Projects Update
      By: Kent Atkin, JUB Engineers
   c) **INFORMATIONAL:** N.E. Hangar Development Area - Utility Construction Progress
      By: Bill Carberry, Airport Manager
7) Items of Consideration
   a) **DISCUSSION:** Discussion on the TSA Mandated Airport Security Program's New Requirements.
      By: Bill Carberry, Airport Manager, Matt Barnes, Airport Operations Supervisor
8) General Input/Announcements - Public/Staff
9) Upcoming Meeting(s)

a) **INFORMATIONAL:** The next meeting of the Airport Board will be Tuesday, November 7th, 2023

10) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

**Public Input Procedures**

**1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
- wait to be recognized by the Mayor or Chairman
- approach the microphone/podium
- state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

**2.** The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

**Public Hearing Procedures for Zoning Requests**

**1.** Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.

**2.** Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.

**3.** The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
- A complete explanation and description of the request.
- Why the request is being made.
- Location of the Property.
- Impacts on the surrounding properties and efforts to mitigate those impacts.

**4.** Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.

**5.** A City Staff Report shall summarize the application and history of the request.

**6.** The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.

**7.** The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
- Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
- Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
- Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.

**8.** Following the Public Testimony and Applicant's response, the hearing shall continue. The City Councilor Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.

**9.** The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.