Magic Valley Airport Advisory Board Minutes

Tuesday, April 1, 2025, 11:00 AM

Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

JOSLIN FIELD
MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison : Chris Reid County Liaison: Brent Reinke

1) ****PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**

Present:	Jim O'Donnell, Dan Olmstead, Taylor Morgan, J.P. O'Donnell, Sherry Olsen Frank
Absent:	Scott Martin, Chris Reid
Staff Present:	Bill Carbery, Donna Newbry, Matt Barnes

Guests: Shawn Barigar- Economic Development Director, Kent Atkin, Thomas Leija - JUB Engineers, Jared VanderKooi- Reeder Jet Center, Kaylor Neid EHM Engineering, Mike March. Tom Frank

Jim O'Donnell called the meeting to order at 11:00 AM.
A quorum was present.

3) **Consideration of Amendments to the Agenda**
None

4) **Approval of Minutes**

a) Request to approve the Airport Board meeting minutes of March 4th, 2024.
MOTION: Dan Olmstead moved to approve the March 4, 2024 minutes. J.P. O'Donnell seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

5) **General Public Input**
None

6) **Status**

a) Air Service Update
Carberry, Airport Manager, discussed the Air Service and how we seem to be consistent with passenger counts.

b) FAA Grant Program Update
Discussion ensued on the following:
Carberry, Airport Manager, discussed the agreement with the FAA and the City of Twin Falls. The FAA is still in review of the County and City request to transition sponsorship to the city.

c) Reeder Jet Center New Hangar Construction Update
Discussion ensued on the following:
Jared Vanderkooi said the final plans have been submitted to the Building Dept. for review. Once the permit is approved, the project will begin construction.

7) Items of Consideration

a) Request to waive the City Code 10-4-12.3 (D), property development standards in the Airport Zone's 35-foot maximum height restriction on the proposed 40-foot Reeder Jet Center hangar, contingent upon FAA concurrence with FAR part 77.
MOTION: Sherry Olsen Frank moved to waive the City Code 10-4-12.3(D), property development standards in the Airport Zone's 35-foot maximum height restriction on the proposed 40- foot Reeder Jet Center hangar, contingent upon FAA concurrence with FAR part 77. Dan Olmstead seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

b) Request to approve the Chairman's appointment of 2 members of the Airport Board to a committee assisting the Airport Manager with the next FAA required 5-year qualification-based (RFQ) selection of an Engineering Consultant firm to assist with FAA AIP Projects.
MOTION: Dan Olmstead moved to approve the Chairman's appointment of JP O'Donnell and Scott Martin to a committee assisting the Airport Manager with the next FAA required 5 year qualification-based (RFQ) selection of an Engineering Consultant firm to assist with FAA AIP Projects. Taylor Morgan seconded the motion. Roll call vote showed all members present voted. 5 to 0. Motion Passed

c) Airport FY 26 Budget Preparations - Airport Fund & 5-year capital Item list
Discussion ensued on the following:
Bill Carberry and Matt Barnes discussed/shared the upcoming Budget preparations for the Airport Fund and the 5-year capital item list for FY 2026. We are co-funded with the City and County. We align our budget with the City's strategic plan and also discussed upcoming 5 yr capital needs.

d) Magic Valley Airshow Update
Discussion ensued on the following:
Jim O'Donnell, spoke of the upcoming airshow and how the planning prep is coming along with volunteers, mapping out the area for parking, events, static aircraft and showcasing the Blue Angels. He and JP O'Donnell are happy with how things are going with the upcoming preparations. Kudos to everyone who is helping with this event.

8) General Input/Announcements - Public/Staff
Discussion ensued on the following:
JP O'Donnell shared the audio between the pilot, emergency response, and the ATCT (Air Traffic Control Tower) of the aircraft incident that happened on February 4, 2024.

9) Upcoming Meeting(s)

a) The next meeting of the Airport Advisory Board will be Tuesday, May 6, 2025.

10) **Adjournment**

MOTION: Sherry Olsen-Frank moved to adjourn the meeting. Taylor seconded the motion. Roll call vote showed all members present voted. 5 to 0. Motioned passed. Meeting adjourned at 12:02 PM