Magic Valley Airport Advisory Board Minutes

Tuesday, August 6, 2024, 11:00 AM

Joslin Conference Room
492 Airport Loop
Twin Falls, ID 83301

JOSLIN FIELD
MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Members: Tom Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison : Chris Reid County Liaison: Brent Reinke

1) ****PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**
Jim O'Donnell, Chairman, called the meeting to order at 11:01 AM.

Present:	Tom Frank, Jim O'Donnell, Dan Olmstead, Taylor Morgan, J.P. O'Donnell , Scott Martin, Brent Reinke, Chris Reid
Absent:	
Staff Present:	Bill Carberry-Aiport Manager, Shawn Barigar- Economic Development Director, Matt Barnes - Operations Supervisor, Donna Newbry- Administrative Assistant

Guests; Jared VanderKooi- Reeder Jet Center, Kent Atkin - JUB Engineers, Thomas Leija - JUB Engineers, Mike March

A quorum was present.

3) **Consideration of Amendments to the Agenda**
None

4) **General Public Input**
None

5) **Approval of Minutes**

a) Request to approve the Airport Board meeting minutes of May 7, 2024 and June 4, 2024.
MOTION: J.P. O'Donnell moved to approve the May 7, 2024, minutes. Taylor Morgan seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0. Motion passed
MOTION: Tom Frank moved to approve minutes from June 4, 2024. JP O'Donnell seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0. Motion passed.

6) Status

a) Review Airport Board Seat Terms and Renewals
Discussion ensued on the following:
Bill Carberry, Airport Manager, discussed the upcoming process of applications online for the public to apply for the new city seat opening on the Airport Advisory Board. We will be advertising and then conducting interviews in September for the vacant position to take effect at the October 2024 board meeting. He also reviewed the seats and terms of each member.

b) Review Airport Activity Related to the Allen Convention in Sun Valley
Discussion ensued on the following:
Jared VanderKooi gave an update on the successful Allen Convention. Reeder Jet Center staff did an outstanding job with the 36-38 planes they had to maneuver and park around the ramp areas. He thanked the Airport Operations staff as well. Fuel sales were up as well.

c) Air Service Update
Discussion ensued on the following:
Matt Barnes - Operations Supervisor, gave an update of the badge process. It has been fairly successful. We have about 400 badges issued to date and the deadline is set for September 9, 2024, to complete this process before turning off gate codes. He and his team are currently reaching out to those who have not finished the process of getting badges, to remind them the deadline is nearing, as gate codes will no longer work after the deadline. Posters are up at all gates to remind everyone of the deadline.

Matt Barnes and Jared VanderKooi discussed the upcoming MHAFB (Mountain Home Airforce Base) full scale exercise happening at the airport in October.

Bill Carberry, Airport Manager, discussed Air Service.
Air Service had a summer uptick, but there was a performance problem and a meltdown with software for Delta during July. Beginning mid-September, Saturday will have 1 flight instead of 2.

d) Update on N.E. Hangar Area Utility Installations
Discussion ensued on the following:
Bill Carberry, Airport Manager, and Kent Atkin discussed the water line loop/power line that the Public Works Team helped with in the N E Hangar Area Utility installations. The area now has a full complement of water, sewer, and power services.

e) Update on the FAA Airport Improvement Program Projects & Grants
Discussion ensued on the following:
Bill Carberry, Airport Manager, discussed that the Airport Improvement Grant Program. The upcoming grants will roll over into the new fiscal year with the FAA with the city as sole sponsor to sign on those.

GEO Tech will begin 8/19/-26/2024 drilling holes and getting samples for the environmental study for RWY 8-26.

7) Items of Consideration

a) 2025 Airshow Planning Update

8) General Input/Announcements - Public/Staff

Discussion ensued on the following:
JP O'Donnell, Co-Chairman of the Air Show slated for August 16-17, 2025, discussed the budget, sponsorship, car capacity, pre-selling of tickets, marketing, and all the hard work everyone is doing for the upcoming show. They will have advanced ticket sales and family packages and will get those out on the website when the prices have been finalized.
Please visit magicvalleyairshow.com for details about the upcoming event.

9) Upcoming Meeting(s)

a) The next meeting of the Airport Board will be Tuesday, September 3, 2024.

10) Adjournment

MOTION: Dan Olmstead moved to adjourn the meeting. JP O'Donnell seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.
The meeting adjourned at 12:02 PM